

UAHT Steps to Appeal Academic Suspension

1. **Fill out an Academic Suspension Appeal Form** (See below) - Provide all information requested on appeal form.
2. **The Academic Suspension Appeal Form will go to Purtle Advising Center.** This form will be sent to the Personal Intervention Advising Coach and presented to the Academic Suspension Appeals Committee to decide on the approval or denial of your appeal.
3. **Receive approval of appeal or denial of appeal via letter and email.** If approved, take the next step. Approval also means you will follow the requirements of an Academic Suspension Contract and participate in the Rerail Program – the Academic Success Recover Program. If denied, you must sit out one regular semester. You can take summer classes to improve your GPA and return after you have sat out one semester.
4. **Meet with your assigned advisor to make and complete an Academic Suspension Contract and enroll in classes.** This contract will then be sent to your assigned Rerail Coach and the Academic Suspension Appeals Committee as it lists the terms of re-enrollment and the requirements of returning to classes and appealing suspension.
5. **Attend classes and meetings with Rerail Coach regularly as scheduled.** Meet other requirements of contract such as receiving tutoring, etc.

Academic Suspension Appeal Form – *form that appeals status of academic suspension; it asks for statements for reason of failure to meet academic standards and for steps planned to improve GPA; this form is reviewed by the Academic Suspension Appeals Committee; submit this form to be approved to reenroll in classes after placed on academic suspension instead of sitting out one regular semester*

Rerail Program – *UAHT's Academic Success Recover Program; requirement of students on academic probation and suspension; a built-in support system to help students stay on track and meet their goals; involves meeting regularly with assigned Rerail Coach*

Academic Suspension Contract – *contract made with advisor that list the requirements of reenrolling in classes such as the classes required to be taken that semester, grade requirements, etc.; helps student meet goals and improve academic standing*

Academic Suspension Appeals Committee – *consists of Dean of Student Services, Registrar, Personal Intervention Advisor, Assigned Advisor, Director of Financial Aid, and Appointed Faculty Member*

Regular Semester – *defined as a Fall or Spring Semester following the last semester attended*

Academic Suspension Appeal Form

Questions, please contact rerail@uaht.edu or 870-722-8118